



## Campus Security

**Flair Beauty College** is required to provide current and prospective students, and employees with an annual report that identifies policies and procedures related to campus security to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act in efforts to increase awareness of current policies, procedures and practices related to campus security.

This report is prepared from information provided by the Public Safety and the statistics and information are gathered from crimes reported on campus as well as from the Tempe and Los Angeles police departments. A truly safe campus can only be achieved through the cooperation of students, faculty and staff. As a member of the Flair Beauty College community, it is your responsibility to report a crime, suspicious activity or other emergencies on campus to the appropriate school official. Should you become witness to or victim of a crime, immediately report the incident to local law enforcement officials and the Student and Alumni Outreach office or if faculty or staff, report immediately to human resources.

### **Timely Warning and Emergency Notification**

When making your report of an incident you will be asked to provide the following information:

1. Description of the incident
2. Date, time and location of the incident
3. Description of the persons or vehicles in the incident
4. Detail regarding who was notified about the incident

Upon receipt of the report (can be physically submitted or emailed to [flairbeautycollege@flairbeautycollege.com](mailto:flairbeautycollege@flairbeautycollege.com))

**Flair Beauty College** will determine the appropriate response, which could include disciplinary action against the offender(s), notification to local law enforcement, and notification to the campus community or other public safety alternatives. Please note that your identity may not be confidential when reporting an incident to authorities. Remember for all emergencies dial 911. Flair Beauty College will gather police reported crime applicable to our locations in Tempe and Los Angeles, which are disclosed at the end of the report.

### **Non-Emergency Numbers:**

**SANTA CLARITA SHERIFF DEPARTMENT:** <http://www.santaclarita.com/police/> Phone: (661)255-1121  
23740 Magic Mountain Parkway, Santa Clarita, CA 91355

**SANTA CLARITA FIRE DEPARTMENT:** <http://www.fire.lacounty.gov/fire-prevention-division/regional-inspection-offices-n/> Phone: (661) 286-8821, 23757 Valencia Blvd Valencia, CA 91355

Should any emergencies occur on campus, the Fire/Police ring/ is installed on security Alarm Keyboard by the door entrance. In addition, alerts will be posed via the blackboard instant messaging tool as well as the Flair's Cell Phone (661) 478-9337. Emergency exit plans are posted within wall placards in each classroom throughout the campus. Please make sure to keep your contact information updated within Student Portal to ensure timely receipt of all emergency communications.

### **Campus Access, Facility Security and Law Enforcement**

**Flair Beauty College** is located at 18914 Soledad Canyon Road, Canyon Country, CA 91351.

Access to the College is excellent by freeway or public transportation. Students and employees have access to a secure, parking structure adjacent to the building. Building Security Camera are recording 24/ and monitor building and parking security. The main security office is located 18914 Soledad Canyon Road, Canyon Country, CA 91351. Hours of operation are Tuesday through Saturday, 8:00am to 5:00pm.

Security code is required for access outside of normal operating hours. There are fires extinguishers installed in the campus and should only be used in the case of an emergency. There are signs clearly posted throughout the building indicating the best routes for evacuation.

All crime victims and witnesses are strongly encouraged to report incidents to both campus securities via [flairbeautycollege@flairbeautycollege.com](mailto:flairbeautycollege@flairbeautycollege.com), building security and local authorities. Prompt reporting will ensure timely notices to the campus community and timely disclosure of crime statistics.

### **Safety and Security Tips**

Personal:

1. Stay alert and tuned into your surroundings
2. Communicate that you are calm, confident and know where you are going
3. Stay on sidewalks
4. Walk with a companion whenever possible
5. Check the back seat of your car before getting in
6. Avoid displaying large amounts of cash or jewelry
7. Don't pick up hitchhikers
8. Park in lighted areas

### **Never admit you are away from home Residence:**

1. Keep doors locked at all times
2. Draw shades and curtains whether or not you are home
3. Leave a light on while you are away
4. Never prop doors open
5. Keep ladders and tools in a locked area
6. Have someone cut your lawn while you are on vacation

- Vehicle:
1. Always lock your car and remove the keys. Make sure windows are closed
  2. Lock all valuables in the trunk
  3. Never leave an ID tag on the keys
  4. Park in lighted areas

- Office:
1. Keep your purse, wallet and other valuable items with you at all times or locked in a drawer or closet
  2. Never leave keys lying out
  3. Never leave cash or change on the desk or in top drawer
  4. Lock doors when working after hours
  5. Report any broken or flickering lights, and doors that don't lock properly

### **Sexual Offence Awareness**

Definitions:

Dating violence is defined as violence committed by a person who: is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship; (2) the type of relationship; (3) the frequency of interaction between the persons involved in the relationship.

Domestic violence is defined as felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person

who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

### **Flair Beauty College**

Forcible sexual offenses are defined as, "Any act directed against another person, forcible and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent," and include, forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

Non-forcible sex offenses are defined as "Unlawful, non-forcible sexual intercourse," and include incest and statutory rape.

Rape is defined as sexual intercourse that is coerced through force or threats of forcibly, or with someone who is unconscious, or incapable of giving consent.

Sexual assault is defined as an offense classified as a forcible or non-forcible sexual offense that is physical contact of a sexual nature, which is against one's with or without one's consent.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) fear for his/her safety or the safety of others; or (2) suffer substantial emotional distress.

### **Procedures to Follow After an Assault:**

Victims of sexual assault or rape are strongly encouraged to report the incident in order to deter these assaults and to ensure that victims receive the services they need. Steps should be taken to help deal with the physical and emotional trauma:

1. Go to a safe place; go somewhere to receive emotional support.
2. Report a sexual assault on campus to the Dean of Student Affairs or local leadership.
3. Report the assault to the police. If requested, Flair Beauty College will assist with notification.
4. Preserve all physical evidence. Do not shower, bathe or douche and save the clothing worn.
5. Go to the hospital for medical care. Injuries should be treated and an examination completed to document and collect physical evidence of the assault. Flair Beauty college will assist with transportation if necessary.
6. Seek professional counseling. This can help in the recovery from the psychological effects of the assault.

Please refer to the Resources for Victims of Sexual Assault section of this document for a list of local resources that will provide immediate advice and assistance to victims of sexual assault or rape. Victims of a sexual assault or rape may request a change in their academic arrangements by contacting their Director. Changes will be made if feasible and reasonable to do so. All reports filed with Flair Beauty College will remain confidential. Staff and faculty should report any on-campus sexual offenses to the Provost and the proper authorities.

Disciplinary Action: Disciplinary procedures and sanctions as outlined in the Student Code of Conduct will be followed once charges are brought after an alleged sexual assault. Both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary hearing.

Both the accuser, upon his/her written request, and the accused, of a crime of violence or a non-forcible sex offense, will be informed of the results of any disciplinary proceedings conducted as a result of an alleged sexual assault.

### **RESOURCES FOR SEXUAL ASSAULTS**

National Resources:

- Rape, Abuse & Incest National Network 1-800-656-HOPE (4673)

<https://www.rainn.org/gethelp/national-sexual-assault-hotline>

- National Child Abuse Hotline: 1-800-422-4453 [www.childhelp.org/](http://www.childhelp.org/)

**National Domestic Violence Hotline:** 1-800-799-7233, 1-800-787-3224 (TTY) [www.thehotline.org/](http://www.thehotline.org/)

**National Teen Dating Abuse Lifeline:** 1-800-273-8255, 1-866-331-8453 (TTY) [www.suicidepreventionlifeline.org/](http://www.suicidepreventionlifeline.org/)

Tribal Coalition Resources 1-602-266-8434, [www.swiwc.org](http://www.swiwc.org), 1-928-737-9000

**Tempe, CALIFORNIA Resources:**

**LOS ANGELES District Attorney:** <http://da.co.la.ca.us/domestic-violence>, Phone: (866) 901-3212  
5770 South Eastern Avenue, Commerce, CA 90040

**Tempe Coalition against Domestic Violence Center:** <http://dvc-scv.com/> Phone: 661-259-8175  
23780 Newhall Ave, Newhall, CA 91321

**CALIFORNIA Crime Victim Alternative:** <http://www.californiacrimevictims.org/victims-stories/> Phone: 415-262-0082 5 3rd Street, Suite 725, San Francisco, CA 94103

**ON-LINE RESOURCES FOR VICTIMS OF SEXUAL ASSAULT**

[www.danenet.wicip.org/dccrsa/ssaissues.html](http://www.danenet.wicip.org/dccrsa/ssaissues.html)

[www.ncvc.org](http://www.ncvc.org)

[www.victimsofcrime.org/](http://www.victimsofcrime.org/)

**LOS ANGELES, CALIFORNIA Resources:**

- **CALIFORNIA Partnership to End Domestic Violence** PO Box 1798 Sacramento, CA 95814 Phone: 916-444-7163 Toll Free: 1-800-524-4765 Website: [www.cpedv.org](http://www.cpedv.org)
- **LOS ANGELES Superior Court:** <http://www.lacourt.org/criminalcalendar/ui/>
- **CALIFORNIA Coalition against Sexual Assault**, 1215 K St., Suite 1850, Sacramento, CA 95814, Phone: 916-446-2520, Text/SMS: 916-905-2272, Website: [www.calcasa.org](http://www.calcasa.org)
- **National Child Abuse Hotline:** 1-800-422-4453 [www.childhelp.org](http://www.childhelp.org)
- **National Domestic Violence Hotline:** 1-800-799-7233, 1-800-787-3224 (TTY) [www.thehotline.org](http://www.thehotline.org)
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## **Campus Sex Crimes Prevention Act**

The Campus Sex Crimes Prevention Act requires sex offenders already required to register in a State to provide notice, as required under State law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. The act requires that state procedures ensure this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems. These changes became effective two years after enactment of the law (2002). This act amends the Higher Education Act of 1965 to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. This change takes effect two years after enactment (2002).

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders; requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

To check registered sex offenders in a state see the State Sexual Offender Registry List section.

- **CALIFORNIA**, Website: <http://www.meganslaw.ca.gov/>, Phone Number: 916-227-4974
- **CALIFORNIA** Connecticut Department of Emergency & Public Protection Division Of State Police: [http://www.communitynotification.com/cap\\_office\\_disclaimer.php?office=54567](http://www.communitynotification.com/cap_office_disclaimer.php?office=54567), Phone Number: 860-685-8060 State Police: <http://www.castatepolice.com/>
- **CALIFORNIA** Coalition offending Sexual on Research: <https://ccoso.org/research>
- **CALIFORNIA** Sex Offender Management Board: <http://www.cce.csus.edu/conferences/cdcr/casomb/reports.htm>
- **CALIFORNIA** Department of Correction & Rehabilitation: [http://www.cdcr.ca.gov/Adult\\_Research\\_Branch/](http://www.cdcr.ca.gov/Adult_Research_Branch/)
- **CALIFORNIA** State Police: <http://www.castatepolice.com/>
- **LOS ANGELES** Sheriffs Department Crime Prevention : <http://sheriff.lacounty.gov/wps/portal/lasd/crimeprevention/>
- **To check Registered Inmate Information Center:** [http://app4.lasd.org/iic/ajis\\_search.cfm](http://app4.lasd.org/iic/ajis_search.cfm) & Crime Mapping: <http://shq.lasdnews.net/CrimeStats/LASDCrimeInfo.html>
- **LOS ANGELES** Department Crime Prevention: [http://www.lapdonline.org/crime\\_prevention](http://www.lapdonline.org/crime_prevention) & Crime Mapping: [http://www.lapdonline.org/crime\\_mapping\\_and\\_compstat](http://www.lapdonline.org/crime_mapping_and_compstat)

## **Code of Conduct**

The following list contains examples of disruptive incidents considered by the school to be in violation of its policies and procedures. They include, but are not limited, to the following:

- **Disturbing the class or school by: being disrespectful or rude, refusing to obey any staff member, failing to follow classroom rules, running in the halls, throwing objects, possessing or igniting fireworks or smoke/stink bombs, fighting, gambling, or bringing distracting items to school including,**

but not limited to, skateboards, scooters, in-line skates/roller blades/ sneakers with wheels, toys, playing cards, toy weapons, games, cigarette lighters, radios, audio recorders, headphones, laser pointers/pens and other laser devices, bullets or shell casings.

- Flair Beauty College does not tolerate any form of discussion and comments by way of: advertising, solicitation, harassing, posting posters, hanging pictures , notes, written words, symbols for any religious beliefs, clubs groups, graffiti, nude pictures, inappropriate pictures or photos, and political beliefs between instructors, students or employees. This policy has been mentioned in the school policy, employee's handbook & school's catalog. Employees who do not comply with this policy will be terminated immediately.
- No Visitors are allowed in all training areas, classrooms, break rooms and visitors shall not gather in or around the school or the school's parking lot.
- Sole possession of a wireless communication device (camera phone, cell phone, or pager) is not a violation of the **Code of Student Conduct**. However, the possession of a wireless communication device (cellular telephone, camera telephone, or pager) which disrupts the educational process; the use of a cellular telephone, camera telephone, or pager during school hours; the use of a cellular telephone, camera phone, or pager on school in the absence of an emergency concerning safety-to-life issues; and the possession or use of a cellular telephone, camera telephone, or pager which disrupts or interferes with the safety-to-life issues would be a violation of the **Code of Student Conduct**, subjecting violators to progressive discipline.

**(Note):** If students possess a cellular telephone, camera telephone, or pager, it should be turned off and kept out-of-sight inside a pocket, book bag, purse, or similar container, and it may not be used or allowed to emit any ring tone or other noise on school grounds during school hours.) School Board employees will not be held liable for wireless communication devices (cell phones, camera telephones, or pagers) that are lost, stolen, or confiscated. School to notify students who use wireless communication devices (cell phones, camera phones, or pagers) in the commission of a criminal act may face school disciplinary action and/or criminal penalties.

- Possession of personal technology, including but not limited to I-pods, MP3 players, laptops, etc. is a violation of the **Code of Student Conduct**. However, students possessing personal technology at the direction of a teacher will not be subject to discipline under this policy.
- Using scooters and inline skates/rollerblades/heelless in the school building is also prohibited.
- Behaving inappropriately on field trips.
- Displaying disruptive behavior.
- Unauthorized presence on school property.
- **For All Students**, parking a motorized vehicle in the school parking lot in unauthorized areas is prohibited.
- Endangering the lives of students and staff by setting off unfounded fire alarms.

- Gambling.
- Any other conduct that is violation of the California Penal Code and California Health and Safety Code.

### **Acts against Persons**

The following list contains examples of prohibited and illegal conduct which is in violation of the California Penal Code and constitutes grounds for expulsion from the school. They include, but are not limited to, the following:

- Bullying;
- Cyber-bullying during school hours, on the school grounds, or while using school technology;
- Taking part in physical acts of a sexual nature, engaging in sexual harassment, or offending others by indecent exposure;
- Using insulting, profane, racially or sexually offensive written or oral language, or making obscene remarks or gestures;
- Harassing others because of age, color, gender, \*\*national origin, marital status, race, religion, or sexual orientation;
- Harassing others because of a disability;
- Harassing others because of ethnicity, socio-economic background, or linguistic differences;
- Harassing others because of physical appearance or for any other reason;
- Hazing;
- Threatening, stalking, hitting, or hurting a teacher or other school personnel;
- Intentionally making a false accusation that jeopardizes the professional reputation, employment, or certification of a teacher or other member of a school staff;
- Committing a \*\*hate crime.
- Theft;
- Physical abuse of another person;
- Causing extreme and willful disruption in the school;
- The use of foul or abusive language of any kind;
- The failure to vacate the school premises as requested any suspension;

- The failure to follow or school rules and regulations regarding contracted hours;
- Clocking in or out for another student.
- Cyber Harassment/Treating/Cussing/Bully
- Cussing and Gossiping extreme and willful disruption in the school
- Any violation of California Penal Code and or California Health and Safety Code.

### **Property Incidents**

The following list contains examples of prohibited and illegal conduct involving property incidents and constitutes grounds for expulsion from the school. They include, but are not limited to, the following:

- **Damaging, destroying, or vandalizing school property;**
- **Misusing technology;**
- **Committing petty theft;**
- **Breaking and entering/residential or commercial burglary;**
- **Students are not allowed to do any type of advertising by passing out flyers or printing business cards with their name as a hair stylist. Students are not allowed to perform services on school clients outside of school hours. Also, students are not allowed to work as a professional licensed cosmetologist while attending or enrolled in Beauty College. Selling or advertising any type of professional salon products to clients or to other students that are not part of school retail products is not allowed. Students who break the business profession code risk losing their eligibility to receive a State Board of Cosmetology license. Students who are reselling or soliciting any beauty product/implements other than school retail products on school grounds is a conflict of interest and a violation of school policy. Any students who do not comply may be suspended, reported to Board of Equalization or terminated.**

### **Other Criminal Incidents**

The following list contains examples of prohibited and illegal conduct which is in violation of the California Penal Code and constitutes grounds for expulsion from the school. They include, but are not limited to, the following:

- Having and/or hiding a weapon;
- Threatening or hurting a person with a weapon;
- Robbery;

- Forcing someone to give money, possessions, or other things of value to another or oneself (extortion);
- Endangering the lives of students and staff by failing to report a threat of violence against others;
- Making a bomb threat or terrorist threat.
- Sexual battery or assault and battery;
- Kidnapping or abduction;
- Homicide, vehicular manslaughter, felony drunk driving;
- Committing other criminal acts as contained in the California Penal Code and California Health and Safety Code.

**\*\*Hazing** means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student regardless of:

- 1) the student's willingness to participate or;
- 2) that the conduct or activity was not sanctioned by the organization or;
- 3) that the activity was not done as a condition of membership to an organization.

**\*\*A hate crime** refers to an attack on an individual or his/her property in which the individual is intentionally selected because of his/her race, color, religion, **\*\*national origin**, gender, disability, or sexual orientation. The attack or offense may range from racial remarks or graffiti on school walls to threats of physical harm, intimidation, hate mail and hate e-mail, vandalism, arson, physical assault, etc. Students who believe they have been victims of a hate crime must immediately report the act to a teacher and/or school administrator.

**The District's Special Investigative Unit conducts hate crime investigations.**

**\*\*\*National origin** pertains to, but is not limited to, an individual's or his/her ancestor's place of origin, as well as, physical, cultural or linguistic characteristics.

### **Grounds for immediate expulsion from the school**

The following list contains examples of prohibited and illegal conduct which is in violation of the California Penal Code and California Health and Safety Code constitutes grounds for expulsion from the school. They include, but are not limited to, the following:

- Possessing and/or distributing materials prohibited by law including, but not limited to pornographic / obscene material;
- Storing pornographic/obscene materials and drug paraphernalia in school lockers, in or on any student's personal belongings, or in vehicles parked on school's parking lot;

- Misrepresenting oneself by cheating, copying, plagiarizing, counterfeiting, using false identification, or making false reports by posing as a parent to excuse absences or tardiness, sign a report card, etc.
- Unauthorized possession or use of school/county documents or forms.
- Abusing another student or staff member including, but not limited to, verbal abuse, actual or threatened physical harm, extortion, destruction of personal property, intentionally making a false accusation, or **intentionally** providing misinformation.
- Conducting, recruiting, or participating in youth gang activities on campus.
- Using gang-related or cult-related gestures and/or signs;
- Any other violation of the California Penal Code, California Health and Safety Code.

### **School's parking lot Behavior**

Misconduct by any student's vehicle parked in school parking lot represents a serious threat to the safety of all students as well as other motorists, pedestrians, and members of the community. All rules that apply to the school grounds and school activities also apply to the school's parking lot. Students are responsible for their own behavior while they are standing around the school or in their vehicles. No visitors are allowed to hang around in the school or parking lot areas. Incidents that occur, but are not, on the School property go directly to law enforcement. The school is not liable or responsible for any kind of injury happens to students. Unacceptable behavior in the school's parking lot or in any parked vehicle in the school's parking lot, shall lead to Disciplinary Action\* by the school.

### **Sexual Harassment Policy**

Sexual harassment includes any unwanted verbal or physical sexual advance, requests for sexual favors, sexually explicit derogatory remarks and sexually discriminating remarks which are offensive or objectionable to the person at whom they are directed or which cause a person discomfort or humiliation. On campus, sexual harassment destroys the trusting relationship that should exist between students and others in the academic community.

Whether verbal or physical, in person or by telephone, sexual harassment is an act of aggression. It is a violation of both federal (section 703 of the Civil Rights Act of 1964 and Title IX Education Amendments of 1972). In order to maintain an educational environment fully conducive to learning and academic freedom and to ensure employment free of intimidation, Flair Beauty College has a both moral and legal obligation to investigate all complaints of sexual harassment and to pursue sanctions when warranted. Any such incidents should be reported immediately to the Office of Student Services or director (a policy agreement will be sign by student on orientation day).

### **LOS ANGELES**

- Police Department – 877-275-5273
- California Access to Recovery Effort (CARE) 866-350-8773

- California Department of Alcohol and Drug Prevention – 800-879-2772
- Alcoholics Anonymous – 909-825-4700
- Action Family Counseling- 1-800-367-8336
- Nationwide Addiction Assistance Helpline – 1-800-559-9503